

Trustees vacancy April 2024

Unpaid/voluntary

Hours:

Board meetings: 2 hours x three times a year, meeting in Bath. Trustees may be asked to join project groups in addition.

Location:

Bath

Close Date:

Friday, 31 May 2024

Email Contact:

If this appeals to you and you would like to join our friendly team, please send your CV and a covering letter outlining your experience to: Dr Trevor Turpin, Chairman of Trustees: trevor.turpin@btinternet.com

Bath Industrial Heritage Trust Ltd is the charity which runs The Museum of Bath at Work.

We are currently seeking to appoint three or four new Trustees, ideally with skills in financial management, marketing, and fundraising. Trustees are voluntary positions by application & interview, serving for 3-year terms.

This is an exciting time for the Museum of Bath at Work, with ambitious plans for the coming three years. We are looking for energetic and committed people who can help us on this journey. An interest in industrial & working heritage and local Bath history is helpful, but expert knowledge of museums is not required.

We will particularly welcome new Trustees who can offer knowledge and experience in these areas:

Financial management/Treasurer:

Maintaining overview of financial control

Authorisation of expenditure via online banking

Monthly management accounts

Preparation of accounts for annual independent examination

Marketing:

Audience development

Use of customer profiling and targeting

Use of social media for marketing and communications

Profile raising

Fundraising:

Individual and Corporate giving

Sponsorship

Trusts & foundations